

**SUISUN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTOR'S MEETING**
HELD ON WEDNESDAY, AUGUST 17, 2016 AT 2:00 PM
SOLANO COUNTY BOARD OF SUPERVISOR'S CHAMBERS
675 TEXAS STREET
FAIRFIELD, CA 94533

DIRECTORS PRESENT: **Tony Vaccarella**
 Terry Connolly
 Arnold Lenk
 Mike Lewis
 Jim Waters

OTHERS PRESENT: Steven Chappell, SRCD
 Laureen Barthman-Thompson, CDFW
 Dennis Becker, SRCD Associate Director
 Tim Edmunds, SRCD
 Mike Frost, Frost Construction
 Michal Koller, DWR
 Kelli Perez, SRCD
 Dean Podolsky, SRCD
 Melissa Riley, CDFW
 Katie Smith, CDFW
 Jeff Taylor, SRCD
 Bruce Wickland, SRCD
 Lisa Wohn, Wohn Ranch
 Larry Wyckoff, CDFW

1. Call to Order ~ The Suisun Resource Conservation District Board of Director's meeting was called to order at 2:04 PM.

2. Public Comments ~ No Public Comments

3. Open Session ~

a) Approval of the July 13, 2016 Board Meeting Minutes ~ A motion to approve the minutes from the July 13, 2016 Board meeting was made by Mr. Lenk and Mr. Waters seconded the motion; all were in favor and the motion carried.

b) For Board Consideration SRCD Record Retention Policy and Procedures (This item was heard out of order) ~ Mr. Wickland stated that in the July Board package was the draft SRCD Record Retention Policy and Procedures. Included in the August Board Package is the Records Retention Schedule. After some discussion Mr. Lenk made a motion to approve the Record Retention Policy and Procedures which includes the Retention Schedule, and Mr. Waters seconded the motion; all were in favor and the motion carried.

4. Financial Reports ~

a) Approval of Vendor Claims for July 2016 ~ Mr. Chappell reported the July 2016 General Fund vendor claims for \$177,572.70. Mr. Connolly made a motion to approve the General Fund vendor claims for \$177,572.70 and Mr. Waters seconded the motion; all were in favor and the motion carried. Mr. Chappell reported the July 2016 LJI vendor claims for \$9,764.59. Mr. Connolly made a motion to approve the LJI vendor claims for \$9,764.59 and Mr. Waters seconded the motion; all were in favor and the motion carried. Mr. Chappell reported the July 2016 Special Revenue vendor claims total of \$19,511.32. Mr. Connolly made a motion to approve the Special Revenue vendor claims total for \$19,511.32 and Mr. Lenk seconded the motion; all were in favor and the motion carried.

b) SRCD FY 15/16 – 4th Quarter Budget Summary Review ~ Mr. Chappell reviewed the 4th quarter revenue and expenses of the General Fund for departments Lower Joice Island, Fish Screens, Mosquito Abatement, Pest Weed Control, A-BAG Water Quality Improvement, Drought Response Fund and DWR Support. Mr. Chappell also reviewed revenue and expenses for departments of the Special Revenue Fund, they are Water Managers, Pump Program, LJI Pest Weed Control, and Enxco.

c) For Board Consideration an adjustment of property billable acreage and USACE Permit Administration and Program Support Fees ~ Mr. Chappell reviewed for the Board a memo summarizing a request from property owner of #604 Blacklock Ranch for a wetland acreage adjustment. The owner also requested a write off of past due USACE Permit Administration and SRCD Program Support fees and finance charges, consistent with the January 11, 2012 SRCD USACE Permit Administration and Program Support Fees Policy and Procedures. After some discussion, Mr. Lenk made a motion to approve the wetland acreage adjustment, write off of past due fees and finance charges for property #604 as presented. Mr. Connolly seconded the motion; all were in favor and the motion carried.

5. Department of Fish and Wildlife (DFW) Report ~ Ms. Lauren Barthman-Thompson read a DFW report on the activities on Grizzly Island Wildlife Area, which included an update on the 2016 waterfowl banding totaling over 700 birds banded so far. With the bait trap banding finishing up, the rocket net banding of pintail will start as soon as a good concentration of pintail arrives. The elk season has begun and already 5

animals have been taken out of the 8 antlerless tags issued for Period One. Work on the Island Slough Project has begun, focusing on aging water control structure replacement and levee repairs.

6. Department of Water Resources Report ~ Mr. Michal Koller distributed the DWR Suisun Marsh briefing packet. Information contained in the packet was Suisun Marsh salinity conditions, monthly average flows, an update on DWR Suisun Marsh facilities maintenance activities at Roaring River Distribution System, Morrow Island Distribution System (MIDS), and Goodyear Slough Outfall (GYSO), reservoir levels and precipitation totals. Some discussion ensued.

7. Suisun Resource Conservation District Reports ~

a) 2015 Suisun Marsh Preservation Agreement Update –Mr. Chappell stated that landowner submitted PAI Grant applications are under review.

b) Suisun Marsh Plan ~ Mr. Chappell updated the Board on the Tule Red Tidal Wetland Restoration Project problems due to BCDC applying the San Francisco Bay Plan's Policy of "maximum public access" as principal standards to a Suisun Marsh project. SRCD is concerned with BCDC's desire to expand unsuitable public access that is inconsistent with policies of the Suisun Marsh Protection Plan. SRCD has prepared and submitted a detailed comment letter and both Mr. Chappell and Mr. Waters will be attending the Commission's meeting on August 18th to address SRCD concerns to the BCDC Commission. Some discussion ensued.

c) USACE Permits ~ RGP3 & LOP Update ~ Mr. Chappell reported that the July RGP3 package was authorized, and the Corps has stated they want to schedule an annual audit inspection of completed 2016 authorized maintenance activities. The USACE will be identifying the types of work activities they would like to inspect and SRCD will coordinate site access and notify selected landowners.

d) Water Manager Program Update ~ Mr. Wickland reported on the Water Manager's work activities this past month including water management, pump installation and operation, Skill Path training, Drought Response Fund Project administration, PAI Project application review, Benthic monitoring meeting and sample scheduling, chemical use reporting, and printing and mailing of the District's Land of the West Wind newsletter.

e) Lower Joice Island Update ~ Mr. Wickland reported on the activities of the LJI Caretaker which included facility, grounds, equipment, and solar power system maintenance, haul supplies, and pest weed control.

f) Summary of Past & Future Meetings, Tours, and Presentations ~ Mr. Chappell and Mr. Waters attended the July 27, Delta Conservancy meeting. On July 29, SCF Shoot & Social Fundraiser was held. Potrero Hills Landfill is having a dedication event on September 15, 2016.

8. Suisun Resource Conservation District Committee Reports ~

a) Agency Committee ~ Mr. Lenk reviewed an article he read about water use, specific to crops located in San Joaquin Valley.

b) Legal Committee ~ No report

c) Personnel Committee ~ Mr. Lewis reported that employee evaluations were held August 23, 2016.

d) Finance Committee ~ No report

e) Associate Directors Report and Public Relations Committee ~ No report

9. Closed Session ~ 1. Conference with Labor Negotiators: Agency designated representatives: Directors Tony Vaccarella, Terrance Connolly, Arnold Lenk, James Waters, and Mike Lewis. Unrepresented employees: Executive Director, Operations Manager, Office Supervisor, Water Managers, and LJI Resident Caretaker.

2. Conference with Legal Counsel – One case –Potential Litigation (Gov. Code Section 54956.9 (c))

10. Reconvene ~ The Board adopted the Personnel Committee's recommendations with a motion made by Mr. Waters and seconded by Mr. Lenk.

11. Adjourn ~ Meeting adjourned at 4:57 pm.