

**SUISUN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTOR'S MEETING**

HELD ON WEDNESDAY, DECEMBER 13, 2017 AT 2:00 PM
SOLANO COUNTY BOARD OF SUPERVISOR'S CHAMBERS
675 TEXAS STREET
FAIRFIELD, CA 94533

DIRECTORS PRESENT: **Tony Vaccarella**
 Arnold Lenk
 Mike Lewis
 Jim Waters

OTHERS PRESENT: Dennis Becker, SRCD Associate Director
 Steven Chappell, SRCD
 Tim Edmunds, SRCD
 Mike Frost, Frost Construction
 Paul Garrison, DWR
 Michal Koller, DWR
 Marque Mouton, SRCD
 Kelli Perez, SRCD
 Melissa Riley, DFW
 Orlando Rocha, DFW
 John Takekawa, SRCD
 Laureen Barthman-Thompson, DFW
 Larry Wyckoff, DFW

1. Call to Order ~ The Suisun Resource Conservation District Board of Directors called the meeting to order at 2:03 PM.

2. Public Comments ~ No Public Comments

3. Open Session ~

a) Approval of the November 8, 2017 Board Meeting Minutes ~

A motion to approve the minutes from the November 8, 2017 Board meeting was made by Mr. Lenk and seconded by Mr. Waters; all were in favor and the motion carried.

4. Financial Reports ~

a) Approval of Vendor Claims for November 2017 ~ Mr. Chappell reported the November 2017 General Fund vendor claims total as \$89,030.43. Mr. Waters made a motion to approve the November General Fund vendor claims for \$89,030.43 and Mr. Lenk seconded the motion; all were in favor and the motion carried. Mr. Chappell reported the November 2017 LJI vendor claims for \$10,441.53. Mr. Waters made a motion to approve the November 2017 LJI vendor claims for \$10,441.53 and Mr. Lenk seconded the motion; all were in favor and the motion carried. Mr. Chappell reported the November 2017 Special Revenue vendor claims total as \$23,494.18. Mr. Waters made a motion to approve the November 2017 Special Revenue vendor claims total for \$23,494.18 and Mr. Lenk seconded the motion; all were in favor and the motion carried.

b) Amend October 2017 Special Revenue Vendor Claim Summary ~ Mr. Chappell stated the October 2017 Special Revenue vendor claim summary total was amended, the new total is \$21,441.31. This was due to the vendor claim to Skill Path was removed from October's summary and added to November's vendor claims at a lesser cost, saving the District \$100.00. Mr. Waters made a motion to approve the amended October 2017 Special Revenue Vendor Claim Summary total of \$21,441.31 and Mr. Lenk seconded the motion; all were in favor and the motion carried.

c) Fixed Asset Disposal LJI JD350 Dozer ~ Mr. Chappell requested that the Board approve the disposal of LJI JD350 dozer due to repair costs far exceeding its value, and it's been replaced with the 2011 John Deere dozer. Mr. Pete Smith has agreed to purchase the dozer for a salvage price which, will include hauling the dozer away. Mr. Waters made a motion to approve the disposal of LJI JD350 dozer and Mr. Lenk seconded the motion; all were in favor and the motion carried.

5. Department of Fish and Wildlife (DFW) Report ~ Mr. Rocha presented the DFW report for Grizzly Island Wildlife Area, starting with waterfowl hunting and comparing the amount of birds harvested this year, to same time last year with 13 fewer hunters than last year. Last year, 1931 ducks were taken, and we are currently at 3989 ducks. December 27, 2017 is the GIWA junior hunt – blinds will be

only for junior hunters and their chaperone on a first-come first-serve basis (12 available). The apprentice pheasant hunt was held on November 18, 2017, and had total of 58 apprentice hunters with 33 pheasants bagged for an average of 0.57 per hunter.

6. Department of Water Resources Report ~ Mr. Michal Koller distributed the DWR Suisun Marsh briefing packet and reviewed the contents starting with the Delta Tributary average flows and Suisun Marsh salinity conditions for the month of November and early December 2018. He also provided the Board with an update on Suisun Marsh facilities operations, maintenance, and repairs, discussing in detail a plan to refurbish three salinity control gates, originally installed in 1990. This is a three-year project with each gate taking up to eight months. He reported on the reservoir storage levels and precipitation totals. Some discussion ensued.

7. Suisun Resource Conservation District Reports ~

a) 2015 Suisun Marsh Preservation Agreement Update and PAI Grant Program Update ~ Mr. Chappell reported on attending the quarterly Environmental Compliance Advisory Team meeting and Applicant's Compliance Team meeting on December 12, 2017. The December Principal's meeting was canceled. The 2017 PAI cost share program is being wrapped up, and we are waiting on the second reimbursement from DWR with a slight delay due to the DWR payment being remitted to DFW. Any 2017 approved PAI projects that was not completed this work season will roll over to a 2018 PAI approved project. The 2018 PAI Grant applications should be mailed out in January or February.

b) Suisun Marsh Plan Update ~Mr. Chappell stated nothing to report.

c) USACE Permits ~ RGP3 & LOP Update ~ Mr. Chappell reported that due to the BCDC comment letter we are still waiting for the renewal of our RGP3. We have received a commitment from BCDC to work with the District and the Corps to resolve issues expressed in their comment letter. Renewal of our RGP3 is not expected to be completed before the current permit expires. Discussion ensued. Mr. Chappell stated that SRCD staff is working on completing the 2017 RGP 3 Post Construction Report, and discussed a meeting he and Jeff Taylor attended with the Regional Water Quality Control Board (RWQCB) on the draft 401Water Board Certification for the RGP3 renewal. The RWQCB informed SRCD that a fee for the 401 Certification will be required. SRCD will work with the RWQCB to determine the fee amount and report back to the Board at the next meeting. Discussion ensued.

d) Discussion of Long Range Work Plan Development ~ Mr. Chappell presented an initial draft of a SRCD Long-Range Work Plan included in the Board package. The Work Plan is a deliverable under the new received of the Department of Conservation Grant. The objective of this Grant is to assist Special Districts to build their capacity and performance by updating the District's website to be mobile friendly, update SRCD Policies and Procedures, develop an annual work plan, and draft a five-year, long-range work plan. Mr. Chappell asked the Board for feedback

on the draft report and prioritization of the proposed actions. Discussion ensued.

e) Water Manager Program Update ~ Mr. Takekawa reported Mr. Wickland's last official work day was Monday December 11 completing his transition into the Operations Manager position. As a part of the website update, an email upgrade was implemented to the Microsoft 365 exchange server. Mr. Takekawa reviewed work activities performed by the Water Manager including: newsletter production and mailing, attending a Geomorph Workshop with BCDC, assisting CWA on potential NAWCA projects, servicing and winterizing portable pumps, swapping and servicing water quality sondes, and chemical use reporting.

f) Lower Joice Island Update ~ Mr. Takekawa reported on the LJI Caretaker's work activities, including bringing the Massey Ferguson to Wetland Construction for maintenance, loading the old dock and garbage onto the barge, conducting boat maintenance, repairing and maintaining the water osmosis system, repairing the bush hog, re-sinking a blind on the south unit, and troubleshooting the sanitation system. Mr. Takekawa also reported the LJI Hunt Group harvest thru December 12 with a total of 22 ducks, 21 total hunters, and an average success of 1.05.

g) Summary of Past & Future Meetings, Tours, and Presentations ~ Mr. Chappell reported attending a Delta Conservancy Meeting November 20th, Pacific Flyway Center coordination meeting on December 5th, and he also will attend a meeting with the City of Fairfield to discuss moving forward on the Pacific Flyaway Center on December 14th.

8. Suisun Resource Conservation District Committee Reports ~

a) Agency Committee ~ No report.

b) Legal Committee ~ No report.

c) Personnel Committee ~ Mr. Lewis reviewed a draft amendment to the SRCD Employee Handbook health care section and the employee opt out policy that would replace the current language specifying a 50-50 split of savings between the District and the employee. Mr. Lenk made a motion to approve the Personnel Committee's amendment to the Employee Handbook as presented, and Mr. Waters seconded the motion; all were in favor and the motion carried.

d) Finance Committee ~ Mr. Chappell stated the FY16/17 audit is underway; however, to meet a new GASB 68 requirement, we need to hire an actuarial firm to provide our auditor a report of the Districts net pension liability. We have received quotes from two actuarial firms with an approximate cost of \$1500.00.

e) Associate Directors Report and Public Relations Committee ~ No report

9. Closed Session ~ No closed session

10. Adjourn ~ 3:47 PM